

**NODAL CELL  
FINANCE DEPARTMENT  
NDMC : NEW DELHI**

**Reg. : Cases in r/o Approval-in Principle shall be sought**

It has been observed that a number of proposals in r/o accord of 'in principle approval' are being processed by various departments with resultant duplicity of examination/approval at AIP stage as well as at AA-ES stage.

2. Proposal in r/o accord of 'in principle approval' should be initiated only if the proposal is in r/o Introduction of new item of work in NDMC or as per guidelines for grant of AIP under relevant provisions of CPWD Works Manual / GOI orders / existing order(s) of NDMC.

3. In all other cases, AIP should not be sought and AA-ES should be mooted directly.

4. In case, a scheme finds mention in Budget Book or has been announced in Budget speech, approval to concept note shall be processed instead of AIP (As circulated vide E 317279 - copy enclosed).

This issues with the approval of Chairperson

Jt. F.A. (Nodal Cell)

Copy to :

1. CE (C-I)
2. CE (C-II)
3. CE (E-I)
4. CE (E-II)
5. Director - Horticulture (N)
6. Director - Horticulture (S)
7. M.O.H.
8. Director - Finance
9. P.S. to FA - for informatin of FA
10. P.S. to Secretary - for information of Secretary
11. P.S. to Chairperson - for information of Chairperson

Signed by Veena Sharma

Date: 21-02-2022 10:49:45

**Concept Note and timeline for Project announced in Budget Speech**

1. Name of the Department : \_\_\_\_\_
2. Name of the Scheme / Project : \_\_\_\_\_
3. Ref. of Para of Budget Speech : \_\_\_\_\_
4. Concept Note (Comprising of  
summary of Proposal containing  
a brief description of the idea of  
project and objectives) : \_\_\_\_\_
5. Scope of work : \_\_\_\_\_
6. Timelines : \_\_\_\_\_

S.No.	Milestone	Expected date of occurrence
A.	AA/ES by Competent Authority	
B.	Inviting, Tender /	
C.	Expected date of start	
D.	Expected date of completions	
E.	Budget Requirement	
	(i) Ensuring/current financial year	Amount
	(ii) Subsequent year(s)	
	(if required)	

Signature of HoD

**FINANCE (BUDGET) DEPARTMENT**No. 1185/Fin(B)Date: 28.02.20**Sub.: Status of implementation of Budget Announcement 2020-21**

Chairperson, NDMC each year while presenting annual budget before the Council announces various projects/ schemes/ new initiatives through his Budget Speech. These projects/ schemes / new initiatives are required to be implemented by respective departments in a time bound manners and as per deadlines given in the Budget Speech. This year also, while presenting Budget 2020-21, Chairperson has announced several schemes/ projects / new initiatives to be executed in the coming financial year. On 21.02.2020 a demonstration of such department- wise schemes were also shown to all HODs in the council room. The progress of these schemes would be monitored on monthly basis.

In order to monitor the progress of these schemes in an efficient way, the concerned department needs to provide input such as target date of completion/ date of launch etc. Basically, there are three types of schemes announced in the budget as per detailed below:-

1. **Ongoing schemes :** These schemes are those schemes which are already going on at the time of announcement , but yet to be completed. As such, their target date of completion needs to be provided.
2. **New Schemes:** These schemes are new and would be executed within the next FY 2020-21. As such, the inputs with respect to date of start/ completion etc should be provided for monitoring on monthly basis.
3. **Scheme where concept note is required :** These are those schemes which are announced in the Budget Speech but the action such as modalities for its implementation, scope of work etc, is to be worked out / finalized. In such cases, department needs to prepare a concept note and get it approved from competent authority. A copy of such concept note is attached at **annexure-A**

For up-dation of above schemes and to have the monthly status of each one, the announced schemes pertaining to each department, category wise is being circulated here for necessary action. To begin with, all departments are requested to provide a target date for completion against each scheme and

forward the same in Budget Department for compilation. Further based on these target completion date the department should define monthly targets also starting April, 2020 for FY 2020-21. Monthly targets can be either in terms of physical milestones or financial progress as applicable.

Chairperson has further desired that in all cases where concept note is required, the same should be got approved before 31.3.2020. Progress of these budget announcements would be reviewed in every monthly HOD's meeting henceforth. The information in this regard should reach in Budget Department by 31.3.2020 positively.

Any clarification regarding projects etc. in this regard may be obtained from Budget Branch room no.1316 ( Extn. No.3316).

**(This issues with the approval of Chairperson)**

  
**(Financial Advisor)**

**Circulation as per list enclosed**

Copy for kind information to:-

1. Chairperon, NDMC
2. Secretary, NDMC.