



(EDUCATION DEPARTMENT)
NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA SANSAD MARG
NEW DELHI-110001

ADMISSION NOTICE FOR THE ACADEMIC SESSION 2022-2023

Admissions are open for Nursery and Class-I in Atal Adarsh Vidyalayas and Navyug Schools located in New Delhi Municipal Council (NDMC) area for the academic session **2022-2023** from **10.03.2022**.

Interested parents may register for admission of their children in the school concerned as per prescribed application form available with the school and on the NDMC website.

Last date for registration is **09.04.2022**.

For detailed information, please visit our website www.ndmc.gov.in

In case of any further clarification, DD(NSES) may be contacted on No. 9810706622

(R.P.Sati)

DIRECTOR(EDUCATION)

Director (Education)
New Delhi Municipal Council
Palika Kendra, New Delhi

F.N. X-17011/94/21 (COMP. NO. 68207)
NEW DELHI MUNICIPAL COUNCIL
(EDUCATION DEPARTMENT)

Dated: 05.03.2022

C I R C U L A R

Sub: Guidelines for admission in Atal Adarsh Vidyalayas (AAVs)/Navyug schools for the academic session 2022-2023-reg.

It has been decided with the approval of the Competent Authority to start admission process in Nursery and 1st Class in AAVs and Navyug schools w.e.f. **10/03/2022**. Subject to availability of vacancies, admissions in Class II to VIII will start with effect from 01.04.2022. For admission in class 11th, separate instructions will be issued after declaration of CBSE Board exam result, scheduled from 26.04.2022. the schedule of admission is as follows:

S/N	Class	Schedule	Remarks
1	Nursery and Class-1	10.03.2022 to 09.04.2022	--
2	Class-2 to Class-8 (Depending on availability of seats)	01.04.2022 to 17.04.2022	--
3	Class-9 th	There will be no admission for outsider children in Class-9 th . However, if some vacancies become available in a particular school, the admission may be done at the school level.	
4	Class-10 th	There will be no admission in Class-10 th except in exceptionally deserving and justified cases.	
5	Class-11 th	After the declaration of the CBSE Board Result and on the basis of admission criteria to be approved by the Competent Authority, which will be issued in due course separately.	
6	Class-12 th	There will be no admission in Class-12 th except in exceptionally deserving and justified cases.	

2. Anticipated vacancies in different AAVs and Navyug Schools in Nursery and 1st Class are given as per **Annexure-I**.

3. The guidelines/instructions for the aforesaid admission for the academic session 2022-2023 are as follows:

3.1 The admission in both Atal Adarsh Vidyalayas and Navyug Schools in classes Nursery and Class-I will start from **10.03.2022**.

3.2 All the schools will provide simplified admission forms, free of cost to the parents (**Annexure-II**)

3.3 The spot selection of the students will be done by an Admission Committee on the basis of first come-first-serve basis on the same day on which the application is received after verifying all the requisite documents and information for admission.

3.4 The School level Admission Committee may consist of Principal/Vice Principal, Headmistress/Headmaster of the schools, a senior Teacher of the school and one person from the Ministerial Staff of the school.

3.5 All the schools will display/upload the final list of the selected students on the Notice board of the schools.

3.6 The ideal strength of section in all classes will be of 40 students.

3.7 10% seats in all classes will be kept for admission at the discretion of the Chairperson, NDMC.

3.8 There will be no area restriction for admission in Atal Adarsh Vidyalaya. However, the area restriction will continue, as earlier, for admission in Navyug Schools. Therefore, in all Navyug Schools, children of NDMC area only will be admitted.

4. GUIDELINES FOR SCHOOLS:

4.1: Parents alongwith their child, will directly approach to the nearest Atal Adarsh Vidyalaya/ Navyug schools for seeking admission of their wards.

4.2: The following documents are required to be produced/submitted by the parents/guardian at the time of admission:

- (a) Original Date of Birth Certificate issued by NDMC/MCD or Any other local' body 'OR'
- (b) Anganwadi record 'OR'
- (c) Hospital/Auxiliary Nurse and Midwife (ANM) register record 'OR'
- (d) An Undertaking by the Parents regarding Date of Birth.
- (e) One passport size photograph of the child.

4.3: Residence Proof: - Following documents shall be valid in support of residence proof:

Electoral Identity Card/Ration Card/Passport/Driving Licence/Bank Pass Book/electricity Bill/Telephone/any other govt. document in support of residence.

4.4: Income certificate: For the purpose of admission in Navyug Schools, parents are required to submit latest income certificate. For the purpose of income certificate following documents will be accepted as proof:-

- (a) For govt. employees, Form 16 under I.T. Act 1961 issued by the head of the department.
- (b) For Non-govt. employees, Certificate of the employer alongwith Form-16 under I.T. Act, 1961.
- (c) For Self Employment, a copy of the latest return of income filled with the Income Tax Department or sales tax return.
- (d) Any other govt. document specifying the level of income.

(e) BPL certificate issued by the govt.

4.5: Heads of the schools shall ensure that parents seeking admission of their wards are dealt with due politeness for the purpose of admission. A separate room with proper sitting arrangement and other facilities shall be arranged for the parents coming in for admission of their wards.

4.6: The admission of the candidates will be done by the individual schools on first come first serve basis keeping in view the number of seats available in the particular class and after ascertaining the eligibility of the candidates and if all the documents are found in order.

4.7: If the candidate is found eligible and his/her documents are in order for a particular class, the schools shall admit the candidate then and there.

4.8: The parents/candidates seeking admission are required to fill up the prescribed form enclosed with this notice and also available with each school.

4.9: In case, a few documents in respect the applicant are not found complete to the satisfaction of the Admission Committee, the ward may be given provisional admission and the parents will require to submit the particular document within the time given by the school. The school shall maintain a list of such candidate class-wise and pursue with their parents in case they do not turn up within 2-3 working days. The parent will loose right for confirmation of the provisional admission in case the parents do not submit the documents within given time.

4.10: For admission in Nursery Class those children are eligible who have completed four(4) years of age as on 31.03.2022 (child must be born between 01.04.2017 to 31.03.2018) and for Class-I who have completed the age of five(5) years as on 31.03.2022 (child must be born between 01.04.2016 to 31.03.2017).

4.11: Relaxation in upper age limit for Physically Challenged children will be allowed as per GNCT of Delhi norms.

4.12: Heads of the schools note that the relaxation in upper age limit to children with intellectually challenged children shall be allowed as per rules and that rejection of an application for admission should be based on valid grounds. The parent shall have the right to appeal before the Director (Education), NDMC and before the Secretary, NDMC in second appeal. The decision of Secretary, NDMC shall be final and binding on all concerned.

4.13: In case of selected children, the immunization certificate is to be submitted by the parents within 6 months from the date of admission.

4.14: Classes will commence as per guidelines of the GNCT Delhi.

4.15: Reservation of seats will be as follows in case of Navyug Schools:-

- a. 15% seats for Scheduled Caste candidates.
- b. 7.5% seats for Scheduled Tribe candidates.
- c. 3 % seats for physically handicapped (to be duly certified by a Govt.Hospital)
- d. 2% for the wards for the employees of the NDMC/Navyug Schools.

LD

4.16 In the case of non-availability of candidates in the reserved categories, the vacant seats shall be given to the unreserved candidates as per the order of name in the waiting list which will be prepared and maintained by the School concerned on the basis of date of filling up of the admission form by the parent in the school.

4.17 The school level Admission Committee will be solely responsible for issues related to the admission.

4.18 In case of admission request of children who have not passed out previous class from any recognized school or those who are out of school (class VI-VIII only), the Admission Committee in consultation with the Head of the School shall assess the child to determine the suitability for admission in a particular class.



(R.P. Sati)

Director (Education)

To:

1. All the heads of Atal Adarsh Vidyalayas and Navyug Schools for strict compliance.

Copy to:

1. P.S. to Chairman, NDMC for information.
2. P.S. to Secretary, NDMC for information.
3. J.D.(NSES) for information.
4. J.D.(Education Estt.)
5. J.D.(Education) for information.
6. All D.E.O.s for information.
7. Office Copy.

ANNEXURE-IATAL ADARSH VIDYALAYA

S.No.	School	Nursery	1 st Class
1	Atal Adrsh Sr. Secondary Vidyalaya, Mandir Marg	80	17
2	Atal Adarsh Balika Sr. Secondary Vidyalaya, Gole Market	80	24
3	Atal Adarsh Bengali Balika Sr. Secondary Vidyalaya, Gole Market	160	0
4	Atal Adarsh Sr. Secondary Vidyalaya, Ansari Nagar	40	15
5	Atal Adarsh Sr. Secondary Vidyalaya, Moti Bagh	80	17
6	Atal Adarsh Sr. Secondary Vidyalaya, Tilak Marg	40	8
7	Atal Adarsh Sr. Secondary Vidyalaya, Lodhi Estate	80	7
8	Atal Adarsh Sr. Secondary Vidyalaya, Bapu Dham	80	35
9	Atal Adarsh Sr. Secondary Vidyalaya, Havelock Square	80	12
10	Atal Adarsh Sr. Secondary Vidyalaya, Aurangzeb Lane	40	36
11	Atal Adarsh Sr. Secondary Vidyalaya, Lodhi Road	0	75
12	Atal Adarsh Sr. Secondary Vidyalaya, Laxmibai Nagar	80	43
13	Atal Adarsh Sr. Secondary Vidyalaya, Kidwai Nagar	120	0
14	Atal Adarsh Secondary Vidyalaya, Babar Road	40	15
15	Atal Adarsh Secondary Vidyalaya, Sangli Mess	40	16
16	Atal Adarsh Secondary Vidyalaya, Netaji Nagar	40	24
17	Atal Adarsh Secondary Vidyalaya, Kitchner Road	40	17
18	Atal Adarsh Secondary Vidyalaya, Babu Market, Sarojini Nagar	80	19
19	Atal Adarsh Secondary Vidyalaya, Aliganj	80	25
20	Atal Adarsh Secondary Vidyalaya, Balmiki Basti	80	56
21	Atal Adarsh Secondary Vidyalaya, Hanuman Road	40	23
22	Atal Adarsh Prathmik Vidyalaya, Babar Road	40	16
23	Atal Adarsh Prathmik Vidyalaya, Kaka Nagar	80	61
24	Atal Adarsh Prathmik Vidyalaya, Kidwai Nagar	0	80

25	Atal Adarsh Prathmik Vidyalaya, B+Avenue, Sarojini Nagar	0	0
26	Atal Adarsh Prathmik Vidyalaya, DG Block, Sarojini Nagar	40	23
27	Atal Adarsh Prathmik Vidyalaya, Netaji Nagar	80	0
28	Atal Adarsh Prathmik Vidyalaya, Moti Bagh	80	40
29	Atal Adarsh Prathmik Vidyalaya, Ashoka Hotel	40	24
30	Atal Adarsh Prathmik Vidyalaya, K. Kamraj Marg	40	21
31	Atal Adarsh Prathmik Vidyalaya, R.K. Ashram Marg	200	0
32	Atal Adarsh Nursery Vidyalaya, Kidwai Nagar	120	0
33	Atal Adarsh Nursery Vidyalaya, Lodhi Road	160	0
34	Atal Adarsh Nursery Vidyalaya, B+Avenue, Sarojini Nagar	160	0
	Total	2440	749

NAVYUG SCHOOLS

S/N	School	Nursery	1 st Class
1	Peshwa Road	0	80
2	Sarojini Nagar	0	80
3	Laxmi BaiNagar	0	80
4	Lodhi Road	0	80
5	Mandir Marg	0	40
6	Vinay Marg	40	6
7	MotiBagh	0	40
8	Pandara Park	40	6
9	Pataudi House	0	80
10	Darbhangahouse	40	13
11	JorBagh	0	40
	TOTAL	120	545



नई दिल्ली नगर पालिका परिषद्(शिक्षा विभाग)
(स्कूल में दाखिले के लिए आवेदनपत्र)

नई दिल्ली नगर पालिका परिषद् के विद्यालयों में सत्र 2022-2023 के लिए प्री-स्कूल से कक्षा ८ के प्रवेश के लिए आवेदन पत्र
NEW DELHI MUNICIPAL COUNCIL (EDUCATION DEPARTMENT)

(Application for Admission in School)

FORM FOR ADMISSION IN NDMC/NAVYUG SCHOOLS FOR PRE-SCHOOL TO CLASS-VIII FOR THE SESSION 2022-2023
(THE FORM IS TO BE FILLED IN CAPITAL LETTERS)

- दाखिले के लिए चुने गए विद्यालय/विद्यालयों का नाम:
SCHOOL/SCHOOLS SELECTED FOR ADMISSION:.....
(List of the NDMC/Navyug Schools will be displayed alongwith name of the school, classes available will be displayed)
- कक्षा जिसमें प्रवेश के लिए आवेदन किया है:
CLASS(FOR WHICH ADMISSION IS APPLIED FOR THE SESSION 2022-2023(PRE SCHOOL/PRE-PRIMARY/II/III/IV/V/VI/VII/VIII))
- छात्र/छात्रा का नाम
NAME OF THE STUDENT:
FIRST NAME.....MIDDLE NAME.....LAST NAME/SURNAME.....
- लिंग(पुरुष/महिला/अन्य)
GENDER:.....(MALE/FEMALE/OTHER)
- नागरिकता.....(भारतीय/अन्य)
NATIONALITY.....(INDIAN/OTHERS). IF OTHERS STATE THE SAME.....
- जन्म स्थान.....(i) राज्य(ii) जिला.....
PLACE OF BIRTH.....(i) STATE.....(ii) DISTRICT.....
- जन्मतिथि: तारीख.....महीना.....वर्ष.....
शब्दों में.....
DATE OF BIRTH: DATE.....MONTH.....YEAR.....
(IN WORDS.....(TO BE GENERATED BY COMPUTER)
(Selection of date from 1 to 31:Month from Jan to Dec or 01 to 12; Year from-----to----- (Age calculator)
- श्रेणी
CATEGORY:.....
Option from (SC/ST/OBC/GEN)
- क्या शारीरिक रूप से विकलांग हैं(हाँ/नहीं)यदि हाँ तो श्रेणी.....
WHETHER PHYSICALLY HANDICAPPED....(YES/NO).....IF YES CATEGORY.....(OH/VISUALLY IMPAIRED/HEARING IMPAIRED/OTHERS)
- धर्म(हिन्दू/मुस्लिम/सिख/ईसाई/अन्य)
RELIGION.....(HINDU/MUSLIM/SIKH/CHRISTIAN/OTHERS)
- छात्र/छात्रा का आधार संख्या यदि है तो):
AADHAR NO. OF STUDENT(OPTIONAL).....
- महत्वपूर्ण सूचना भेजने के लिए ई-मेल/मोबाइल नंबर:
E-MAIL ADDRESS/MOBILE NUMBER FOR SENDING IMPORTANT INFORMATION THROUGH SMS/E-MAIL:
EMAIL ADDRESS.....MIBILE NO.....
- माता का नाम.....मोबाइल.....व्यवसाय.....
MOTHER'S NAME.....MOBILE NO.....OCCUPATION.....
- पिता का नाम.....मोबाइल.....व्यवसाय.....

646902/2022/NSES

X-17011/94/2021-NSES

FATHER'S NAME.....MOBILE NO.....OCCUPATION.....

'OR'

संरक्षक का नाम..... मोबाइल..... व्यवसाय.....

GUARDIAN'S NAME.....MOBILE NO.....OCCUPATION.....

15. वार्षिक आय(सभी स्रोतों से):

ANNUAL INCOME OF FAMILY(FROM ALL SOURCES):.....

16. आवासीय पता/पत्राचार के लिए पता:

RESIDENTIAL ADDRESS/ADDRESS FOR
COMMUNICATION.....

17. स्थायी पता :

PERMANENT

ADDRESS.....

18. जन्म प्रमाणपत्र का विवरण(दाखिले के बाद जमा होगा)

DETAIL OF DATE OF BIRTH CERTIFICATE(TO BE SUBMITTED AT THE SCHOOL AFTER ADMISSION)

BIRTH CERTIFICATE ISSUED BY LOCAL BODY/HOSPITAL/AUXILIARY NURSER AND MIDWIFE(ANM) REGISTER
RECORD/ANGANWADI RECORD/DECLARATION OF THE AGE OF THE CHILD BY THE PARENT OR GUARDIAN19. Declaration: The above information are correct to my knowledge and belief. If any of the information is found to be
false, I shall be held responsible and my application may be rejected.

Date:_____

Place:_____

(Name of the Father/Mother/guardian of the student)