

NEW DELHI MUNICIPAL COUNCIL
NDMC PALIKA KENDRA
NEW DELHI

Annual Performance Appraisal Report for Officers of the

NDMC

DOCTOR

Name of Officer : Emp. Code No.

Report for the year/period ending :

2. Please specify targets/objectives/goals (in quantitative or other terms of work you set for yourself or that were set for you, eight to ten items of work in the order of priority and your achievement against each target. (Example Annual Action Plan for your Division/Deptt.)

Target/Objectives/Goals	Achievements

3. (A) Please state briefly, the shortfalls with reference to the targets/objectives/goals referred to in item 2. Please specify constraints, if any, in achieving the targets.

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(B) Please also indicate items in which there have been significantly higher achievements and your contribution thereto.

4. Please state whether the annual return on imovable property for the preceding calender year was filed within the prescribed date i.e. 31 st January of the year following the calender year. If not, the date of filing the return should be given.

Date:

Signature of officer reported upon