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**NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA: NEW DELHI
(VIGILANCE DEPARTMENT)**

No. 3037/Vig./IEM/TO(C-I)/17

Dated 29.09.17

**MINUTES OF MEETING HELD WITH IEMS IN THE COUNCIL
ROOM DATED 26.09.2017 AT 3:30 P.M.**

Monthly meeting regarding the implementation of Integrity Pact in contracts of Rs. 50 Lacs & above in NDMC was held on 26.09.2017 at 3:30 P.M. in the Council Room which has been attended by the following officers:-

Sr. No.	Name of Officers	Designation/Organization
1.	Sh. Sanjay Kumar Tyagi	CVO, NDMC
2.	Sh. V.K.Gupta	Independent External Monitor (IEM)
3.	Sh. D.K. Sharma	Independent External Monitor (IEM)
4.	Sh.V.K.Pandey	CE(E-I)
5.	Sh. A.K. Joshi	CE(E-II)
6.	Sh. Murari Lal Sharma	Director (Vigilance)
7.	Sh. Y.V.V.J. Rajasekhar	Director (Estate-I)/Enf. North
8.	Sh. Abhay Jain	Director (Estate-II)/MH
9.	Sh. Ranbir Singh	Director (MS)
10.	Sh. P.P. Sharma	Jt. Dir. (Vig.)
11.	Sh. R.N. Singh	CMO (Health)
12.	Sh. Sher Singh	SE (BM-I)
13.	Sh. H.P. Singh	SE (R-II)
14.	Sh. S.A. Khan	SE(BM-III)
15.	Sh. Ajay Gupta	SE(PH)
16.	Sh. S.K. Suman	SE(E-V)
17.	Sh. Chaman Lal	SE(E-II)
18.	Sh. N.K. Tanwar	SE (E)
19.	Sh. R.K. Bhatia	EE (Special Project)
20.	Sh. M. Khan	EE (WS)
21.	Sh. S.S. Sharma	EE(SM)/(SP)
22.	Sh. Sanjeev Singh	EE(E)Store-I
23.	Sh. Ashish Agrawal	Dy. Dir. (Vigilance)
24.	Sh. Kamal Rai	Dy. Dir. (SKS)
25.	Sh. R.K. Mukhi	Consultant (SKS)
26.	Sh. Sanjay Kumar Gupta	AEE (Vigilance)
27.	Ms. Lata	Senior AO (PH)
28.	Sh. N.K. Sharma	ALWO
29.	Sh. Manoj Kumar	AAO (BM-II) Civil

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Sh. Ashish
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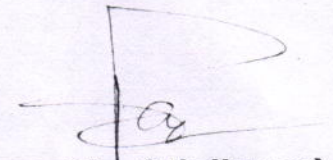
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30.	Sh. Sanjay Santoshi	AAO(WS)
31.	Ms. Meenu Sawant	AAO (SKS)
32.	Sh. Rattan Lal	SO (HG)
33.	Sh. K.K. Gupta	HA, Security Deptt.

2. During course of meeting, following issues were deliberated/emerged:-
- (i) There is a need for system improvement in every department and any assistance from IEMs if required, should be taken.
 - (ii) The meeting of IEMs to be held every month and all HODs to provide the consolidated list of tenders awarded/floated in the previous month, amounting to Rs.50 Lacs or above.
 - (iii) The HODs, who have floated the tenders, be specifically asked to attend the meeting with details and doubts, if any.
 - (iv) Integrity Pact to be incorporated in pre-tender stage in every tender amounting to Rs.50 Lacs or above.
 - (v) Recently, the Council has considered the amendments in the Integrity Pact. The amended Integrity Pact needs to be shared by the Vigilance Department with the IEMs.
 - (vi) CVO also advised to share the tenders for selection of security agencies floated by Security Department with IEMs for taking necessary action, along with complaints, if any, in this regard.
 - (vii) CVC does not bar single tender provided there is proper justification for fair and reasonable prices and the tendering process is open and transparent.
 - (viii) Director (Education) to provide brief of the tender executed for Smart Classrooms (Class VI to XII) to examine the integrity of the tendering process, along with complaints, if any, in this regard.
 - (ix) All HODs to prepare a list of the tenders which have not been finalized within the validity period and bring the same before the next meeting, along with the reasons for delay.
 - (x) While preparing the estimates, market intelligence is an important factor and the officials should conduct a detailed survey at the time of preparation of estimates to avoid any issue at later stages of tendering.
 - (xi) There should not be any post bid relaxation of conditions.

- (xii) The official while dealing with the tender process should record reasons for their actions, so that the same can be considered while examinations at the later stage.
- (xiii) Whenever there is urgency, the same should be reflected on the file. However, the urgency of work should be reflected through all stages till the completion of work and such urgency shall not only be created for tendering process only.

Meeting ended with thanks to Chair.



Jt. Dir. (Vigilance)

Copy to:

1. All HODs
2. IEMs

Copy for information to:

1. PS to Chairman, NDMC- for kind information please.
2. PS to Secretary, for kind information please.
3. PS to CVO, for kind information please.
4. Director (Vigilance) for information please.
5. Dy. Dir. (Vig.-I & II)/AEE (Vig.)