CITIZEN MANUAL-ESTATE-1

URL: ndmc.gov.in

Above mentioned link redirects to following page.

ndmc.gov.in



Then click on "Continue" button which takes citizen to below attached screen.



Now when clicking on "Pay your bill" will land to following screen.

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Now users have to Login/Register to the portal.

New User have to register with various details. Attached is the below screen for reference.

First name		
Last name		
Email		
Mobile number		
Password		
Confirm password		

For already registered user need to login to portal.

NDMC :	Single Sign On
Jin	
Email	
parulitm@gmail.com	
Password	
Remember me	Forgot Password?
LOG IN	N
New user? Register	
-	

While login OTP will be be sent to Registered mail id and Mobile number as well.

	×
Enter the OTP.	
850518	
VERIFY	
I DIDNT GET AN SMS CODE	

After login users are directed to following page.

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& Change Password		Any	/ suggestions/queries, please	e contact at NDMC IT De	epartment.			
Add Application								
Login History								

After this screen visible to citizens they can add their profile details and also add Application they want to use by "Add Application".

NEW DELHI MUNICIPAL COUNCIL PALIKA KENDRA, SANSAD MARG, NEW DELHI - 110001 स्वच्छ भारत 🐚 English 🛛 🐧 Hindi 🔍 Change Passw vord 🕞 Logout Search for Application NDMC Officer Applications Welcome - Aishwarya parulitm@gmail.com 🕩 Logou **Main Navigation** GPF Slips Form 16 Payslip Assistance for Higher Education ance fo 🖀 Hor & My Pro NDMC Citizen Applications & Change Password Add Application $\langle \hat{Q} \rangle$ Login History Death Certificate New Electricity Connection Certificate 🗌 Health License O Monitor Wate Quality eated Sewerage er Test Reports

After clicking on "Add Application" users get to see following screen.

After adding the application users will be able to see that application on "Home" screen. Now clicking on "Estate-1" application it will direct users to FG application.



Now citizen lands to FG application.

1. Citizen reaches FG landing page.



2. Citizen to populate the mobile number and click on Submit.

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Welcome to NDMC Estate-1 Citizen Services Pay Online Pay Online Wobier Humber: Image: Strate Image: Strate <	Search

- 3. Account management \rightarrow Manage Accounts \rightarrow Manage Accounts (you will get the below screen where
 - a. In Account Type you need to choose the module Estate 1 or Property Tax.
 - b. In **Enter Account Number** you need to populate the EPID/PID if you have already added an EPID or a PID and click on search.

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- 4. In order to add a new EPID or PID to your account.
 - a. Click on ADD button.
 - b. Account Type : Please choose Estate 1 or Property Tax
 - c. Account Number: In case of Estate 1 enter EPID number and in case of Property Tax enter PID number.
 - d. Name: You don't have to enter the name as it will get auto populated the moment you enter the EPID/PID and click on the arrow button.
 - e. Mobile Number: Enter your mobile number which you want to be the registered mobile number.
 - f. Email address: Enter your email address which you want to register with.
 - g. Click on Submit
 - h. System will give you message "OTP sent successfully".
 - i. You need to populate the OTP received on the registered mobile number.

Add Account														×
Account Type	E	state-1			~									
Account Number	00	000258				>								
Name	SH.PR	AVEEN BHA	ATIA											
Mobile Number	96969	60131												
Email Id	jahang	gir.k@fluent	tgrid.com											
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5. When clicked on View all button in the bottom of the page you will get to see all EPID's which has been added.

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- 6. In order search all details related to Bill and Collection please follow the below steps:
 - a) Click on Estate Management
 - b) Click on Search
 - c) Click on EP-ID Search
 - d) Click on Select
 - e) Click on EP ID number
 - f) Click on DCB Details
 - g) Bill Preview: Citizen needs to click on eye icon within Bill Preview where citizen can see all the bills respective to each month.
 - h) Collection Details: Citizen can view his current and past Collections. Citizen need to click on collection details respective to the Bill Month.
 - i) To view the receipt citizen need to click on eye icon within Receipt.

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- 7. For making an Online Payment Citizen need to follow the below mentioned steps:
 - a) Click on Estate Management 1
 - b) Click on Online Payment
 - c) Click on Estate 1 Online Payment
 - d) Click on Pay Now.
 - e) Click on Pay Online
 - f) Click on Ok when system asks do you want to proceed.
 - g) Citizen can make the Payment for Estate 1.

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OSBIePay

As per RBI Guidelines all cards (physical and virtual) shall be enabled for use only at contact-based points of usage [viz. ATM's and Point of Sale (POS) devices]

Payment Details				
Debit/Credit Card	Please enter your card details	Order Summary		
💼 Internet Banking	Card Number	Order No.:		
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· ·	Name as on card	Amount: 15919.00		
	Use your GSTIN for claiming input tax (Optional)	Processing fee:		
	Pay Now Cancel	GST:		
	Ganca	Total:		