

ANNEXURE-3

**Form to be filled by the Ministry/Department while forwarding proposal to
UPSC proposing amendment to existing recruitment rules**

1.	Name of Post	Joint Director
2.	Name of the Ministry/Department	New Delhi Municipal Council, Palika Kendra, Sansad Marg, New Delhi
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	No.3/24N(1)/19997-RR and No.3/24N(1)/2004-RR
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	04.09.2002

Sr. No.	Name	Provision in the existing/approved Rules	Revised Provision	Reasons for proposing revision
01.	Name of the Post	Deputy Secretary	Joint Director	Posts of Deputy Secretary re-designated as Joint Director vide Office Order No.SO(E)/465/SA-(I) dated 22.01.2007.
02.	No. of posts	04(1999) subject of variation	20 (2017)*	The sanctioned strength increased

		dependent on work load.	*subject to variation dependent on work load.	from 04 to 11 vide Council Resolution No.02(H-04) dated 27.11.2012 and 4 more posts created vide Council Resolution No.dated....raising total sanctioned strength of Joint Directors to 20.
03.	Classification	GCS Group 'A' Gazetted	Category 'A'	Classification in terms of DoP&T's Order No.11012/7/2008-Estt.(A) dated the 9 th April, 2009. Categorisation as per Section 34(4) of the NDMC Act, 1994
04.	Scale of Pay	Rs.10000-325-15200	Level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600).	Consequent upon implementation of the recommendations of the 7 th Central Pay Commission and issue of CCS(RP) Rules, 2016 vide Ministry of Finance's Notification dated 25.07.2016.
05.	Whether selection by merit or selection-cum-seniority or non selection post.	Selection	Selection	No change in the existing provision.
06.	Age limit for direct recruitment	N.A.	N.A.	No change in the existing provision
07.	Whether benefit of added years of service admissible	N.A.	This column has since been deleted in the revised Annexure-III prescribed by UPSC	Format of Annexure-III revised by UPSC.
08.	Educational and other qualifications required for direct recruitment	N.A.	N.A.	No change in the existing provision.
09.	Whether Age & EQ prescribed for direct recruitment will apply in the case of promotes	N.A.	N.A.	No change in the existing provision

10.	Period of Probation, if any	Two year	Two years	No change in the existing provision
11.	Method of Recruitment, whether by direct recruitment or by promotion or by deputation/absorption and % of the post to be filled by various methods	Promotion failing which by deputation.	66.67% vacancies by promotion failing which by deputation 33.33% vacancies by deputation.	Approved by the Council vide Resolution no.....dt... Provision for vacancy based recruitment made as per DoP&T's OM No.AB.14017/2/1997-Estt.(RR)/Pt. dated the 19.01.2007.
12.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	<p><u>Promotion</u></p> <p>Assistant Secretary in the pay scale of Rs.6500-10500 with eight years regular service in the grade and possessing Degree from a recognized University/Institute or equivalent.</p> <p>Note-1 : The educational qualification of a degree from a recognized university or equivalent will not apply to officers in the feeder grade holding the posts of Asstt. Secretary on regular basis on the date of notification of the recruitment rules.</p> <p>Note 2 : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors</p>	<p><u>Promotion</u></p> <p>Dy. Director at level- 9 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 5400) with five years regular service in the grade and possessing Degree from a recognized University/Institute or equivalent.</p> <p>Note : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation</p>	<p>Posts of Assistant Secretary re-designated as Deputy Director vide Office Order No.SO(E)/465/SA-(I) dated 22.01.2007.</p> <p>Scale of pay of the post of Dy. Director revised from level 8 to level 9 as per CCS(RP) Rules, 2016 vide Council Resolution No. dt. .</p> <p>Further, Note-1 removed as exemption from qualification was one time exception allowed at the time of framing RRs in 2002 and the exemption provision cannot be retained in the RRs being modified after a lapse of 14 years.</p> <p>Qualifying Eligibility service for promotion and deputation based on the provision in para 3.12.2 of DoPT guidelines dated 31.12.2010.</p>

of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Deputation

Officers under the Central/State Govts./UTs :

(a) (i) Holding analogous posts on regular basis

OR

(ii) With five years regular service in post in the scale of Rs.8000-13500 or equivalent/or

(iii) With eight years regular service in posts in the scale of Rs.6500-10500 or equivalent; and

(b) Possessing the following educational qualifications and experience:

(i) Degree from a recognized university or equivalent.

(ii) Five years experience in Administration/ Establishment /Accounts matters.

The departmental officers in feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex cadre post held immediately preceeding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not exceed three years. The maximum age limit for appointment by

along with their juniors who have already completed such qualifying/eligibility service.

Deputation

Officers under the Central/State Govts./UTs :

(a) (i) Holding analogous posts on regular basis

OR

(ii) With five years regular service in post at Level-9 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 5400) in the pay matrix as per CCS(RP) Rules, 2016);or

(iii) With six years regular service in posts at Level-8 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4800) in the pay matrix as per CCS(RP) Rules, 2016); and

(b) Possessing the following educational qualifications and experience:

(i) Degree from a recognized university or equivalent.

(ii) Five years experience in Administration/ Establishment /Accounts matters.

The departmental officers in feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall

qualification was one time exception allowed at the time of framing RRs in 2002 and the exemption provision cannot be retained in the RRs being modified after a lapse of 14 years.

Qualifying Eligibility service for promotion and deputation based on the provision in para 3.12.2 of DoPT guidelines dated 31.12.2010.

		deputation shall not be exceeding fifty six years as on the closing date of the receipt of the applications).	ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of the receipt of the applications).	
13.	If a DPC exists what is its composition	<u>Group 'A' DPC (considering for promotion) :</u> 1. Chairman/Member, UPSC – Chairman 2. Secretary, NDMC – Member 3. F.A., NDMC – Member 4. Director (Vig.), NDMC – Member 5. Director (P), NDMC - Member	<u>Group 'A' DPC for (considering promotion) :</u> 1. Chairman/Member, UPSC – Chairman 2. Secretary, NDMC – Member 3. F.A., NDMC – Member 4. Director (Vig.), NDMC – Member 5. Director (P), NDMC - Member	No change in the existing provision.
14.	Circumstances in which UPSC to be consulted in making recruitment	Consultation with UPSC necessary on each occasion.	Consultation with UPSC is necessary for appointment to the post on each occasion subject to Section 40 of the New Delhi Municipal Council Act, 1994.	As per proviso (c) to Section 40 of the NDMC Act, 1994, consultation with UPSC for appointment to any category A within the meaning of clause () of sub-section (4) of section 34 ibid, is not necessary for appointment of a person appointed in the service of the Central Government or a State Government in a Group A post