### NEW DELHI MUNICIPAL COUNCIL PALIKA KENDRA : NEW DELHI

## **ADVERTISEMENT**

# APPLICATIONS ARE INVITED ON DEPUTATION BASIS IN NDMC FOR -

- 1. One post of Law Officer in PB-3 ₹15600-39100 with Grade Pay of ₹7600; and
- 2. One post of Deputy Law Officer in PB-2 ₹9300-34800 with Grade Pay of ₹4800/-.

## QUALIFICATION AND EXPERIENCE FOR LAW OFFICER

- Officers of the Central/State Government/UTs.
  - (a) (i) Holding analogous posts on regular basis in the parent cadre/department; or
    - (ii) with five years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of ₹10000-15200 (PB-3 ₹15600-39100 + GP ₹6600 Or equivalent in the parent cadre/department; and
  - (b) Possessing following qualifications and experience:
    - (i) Degree in Law from a recognized University or equivalent.
    - (ii) 10 years experience of Legal work.
- 2. The Departmental Addl. Law Officer with 5 years regular service in the grade will also be considered alongwith outsiders and in case he/she is selected for promotion.

(The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputations. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization/deptt. of the Central Govt. shall ordinarily not exceed five years. The maximum age limit of appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)

The experience could be relaxed at the discretion of the Selection Committee in case of applicants, who have an equivalent combination of training, knowledge and experience of working in organizations requiring very high degree of skill.

### QUALIFICATION AND EXPERIENCE FOR DEPUTY LAW OFFICER

Officers of the Central/State Government/UTs.

- (i) Holding analogous posts on regular basis in the parent cadre/department; or
   (ii) with three years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of ₹ 6500-10500 (PB-2 ₹ 9300-34800 + GP ₹ 4600 Or equivalent in the parent cadre/department; and
- (b) Possessing following qualifications and experience:
  - (i) Degree in Law from a recognized University or equivalent.
  - (ii) 3 years experience of Legal work in a Govt. Deptt./Local Bodies/Semi Govt.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/deptt. of the Central Govt. shall ordinarily not exceed three years. The maximum age limit of appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)

The experience could be relaxed at the discretion of the Selection Committee in case of applicants, who have an equivalent combination of training, knowledge and experience of working in organizations requiring very high degree of skill.

### LAST DATE FOR RECEIPT OF APPLICATIONS:

Applications alongwith Curriculum Vitae of the candidates and attested copies of their qualifications and experience certificates, APARs for last 5 years, Vigilance/Integrity certificate must reach through proper channel in the Office of Section Officer (Estt.), Room No.4008, 4<sup>th</sup> Floor, NDMC, Palika Kendra, Sansad Marg, New Delhi-01 latest by 30.11.2016. The envelope containing application should be superscripted "APPLICATION FOR THE POST OF LAW OFFICER OR DEPUTY LAW OFFICER" as the case may be.

(Virender Singh)
Director (Personnel)

Tel. No. 23744227

#### **BIO-DATA/PROFORMA**

- 1. Name in Block letter:
- 2. Date of Birth (in Christian era):
- Date of appointment in Govt. service:
- 4. Cadre/Service:
- 5. Contact details (phone/mobile):
- 6. Email ID:
- Complete Experience/Posting:

Post held office/instt./ orgn.	Post held	From	То	Scale of pay with grade pay	Nature of duty
--------------------------------	--------------	------	----	-----------------------------------	----------------

<sup>\*</sup> In chronological order. Enclose a separate sheet, duly authenticated with your signature, if the space below is insufficient.

8. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

[ ] Signature of the candidate with date

It is certified that the above information is true as per records available.

(Signature of the forwarding officer with office seal)