

15.02.18

19/02/18

27/02/18

FINANCE DEPARTMENT (BUDGET)
NEW DELHI MUNICIPAL COUNCIL

No. 471/Ein(B)

Date: 16.2.18

Sub: Modalities for utilization of Untied Funds (Citizen-Driven Fund)

Revised Estimates for the year 2017-18 and Budget Estimates for 2018-19 were approved by the Hon'ble Council vide Council Special Meeting dated 15th January 2018. In the Budget 2018-19, a provision of Rs.10 crore has been kept under an Untied Fund (Citizen Driven Fund), C.O.A.2-412-40-313, with an objective of providing scope for local action and flexibility for carrying out the same based on suggestions made by Residential Welfare Associations (RWAs) and Market Trading Associations (MTAs). Under these funds, works of emergent natures can be undertaken on the basis of request received from RWAs/MTAs which are normally not covered under the schemes by NDMC.

The following guidelines are to be adhered to strictly while utilizing the untied funds:-

- (a) The works suggested to be carried out with the untied funds should be developmental in nature, based on the locally-felt needs. The emphasis should be towards increasing the efficiency of capital assets already created and to add to the productivity and welfare.
- (b) The funds should be used for works of non-recurring nature and for the purposes such as provision of visible service support facilities and for benefit of general public. The project for which funds are being utilised should not include any recurring expenditure such as on staff salaries/allowances or maintenance of such facilities.
- (c) The cost of one work should be up to Rs 2.5 lakhs and the sums allocated will not be carried forward to the next year.
- (d) So far as technical and administrative sanctions under these funds are concerned, the process of approvals and sanctions as laid out in General Financial Rules and as is being followed in NDMC will be followed strictly.

Letter Issued to
all as on 27/2/18
JDGT

Sd/- Sandhya
Pl. Circulate

28.02.18
Dr. Adesh
upload or
website.
28.02.18
IT/2

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(e) The funds would be provided by Budget Branch on the basis of A/A/ & E/S of Competent Authority. The concerned division may forward the proposal in Budget Branch which will provide fund through re-appropriation of funds from untied fund for the scheme.

(f) The scheme should be initiated and completed in the same financial year.

(g) The Heads of the Department(s) would be responsible for the coordination and overall supervision of the works. The executing agencies of the untied funds would not charge any administrative charges for their services of preparatory work, implementation, supervision etc. While allocating the untied funds, priority will be given to those RWAs/MTAs, which are ready to make contributions from their own resources on a matching basis.

(h) Illustrative list of works which can be taken up with Untied Funds:

- (i) Construction of rooms/porta cabins for security personnel of colonies.
- (ii) Provision of gates to colonies
- (iii) Providing facilities of drinking water to security persons of colonies
- (iv) Construction of boundary walls of the colonies.
- (v) Improvements to local libraries/reading rooms
- (vi) Construction of public libraries and reading rooms and purchase of books and literature on agriculture.

(I) List of Works which are not permissible under the Untied Funds:

- (i) purchase of consumable articles such as furniture, stationery etc., installation of air-conditioners, computers for official/private use, cultural activities.
- (ii) Construction, addition, alteration or repair of community centers, local gyms, residential buildings and other buildings.
- (iii) Repair and maintenance works of any type other than special repairs for restoration/up-gradation of durable capital assets.
- (iv) Works on assets belonging to commercial organizations, private institutions, voluntary organizations, religious institutions such as clubs, trusts, registered societies and cooperative institutions.
- (v) Payment of old bills.
- (vi) Payment of salaries of security staff of colonies/MTAs.
- (vii) Purchase of vehicles, construction of religious structures or monuments.

It is, therefore, enjoined upon all the concerned that the work under these untied funds is to be carried out strictly as per above guidelines and in a time-bound manner.

Gestali Tare

Financial Advisor

08.02.2018

Copy to:

1. All HoDs
2. PS to Chairman for information
3. PS to Secretary for information
4. RWA/MTA
5. Council Members

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Finance Department
New Delhi Municipal Council
Palika Kendra : New Delhi

1. Chief Engineer (Civil-I)
2. Chief Engineer (Civil-II)
3. Chief Engineer (Elect.-I)
4. Chief Engineer (Elect. -II)
- ✓ 5. Director (Education)
- ✓ 6. Director (Commercial)
- ✓ 7. Director (Enforcement)
- ✓ 8. Director (Horticulture)-I & II
9. Director (Project)
- ✓ 10. Director (Power)
11. Director (MS)
12. MOH
13. Director (IT)
14. Director (PR)
- ✓ 15. Chief Architect
16. Chief Security Officer
- ✓ 17. Fire Officer