

**PALIKA SERVICES OFFICERS' INSTITUTE
VINAY MARG, CHANAKYAPURI
NEW DELHI-21**

11 MAY 2017
DATED:- ~~14th April, 2017~~
11 May

Last Date of Submission:-

Date and time for submission of tender: : 3.00 pm on ~~14th~~ 25th ~~April~~ May, 2017
Date and time of opening of tender (Technical Bid) : 3.30 pm on the same day
Date and time of opening of tender (Financial Bid)
Financial Bid only of such of the tenderer who qualify the Technical Bid shall be opened and the date shall be notified and intimated to the qualifying tenderers.

SUBJECT: PROVIDING OF ITEMS OF TENTAGE, ILLUMINATION & DECORATION FOR THE PARTIES HOSTED BY MEMBERS AT PALIKA SERVICES OFFICERS' INSTITUTE AND THE UNITS SPECIFIED BY NDMC.

Terms and conditions of the tender:

1. DEFINITIONS

- a) "Agency/ Contractor" shall mean a contractor or whose tender has been accepted by Palika Services Officers' Institute" and is sent a written communication confirming the same.
- b) "Departmental" shall mean the Palika Services Officers' Institute.

2. ELIGIBILITY CONDITIONS

- a) The firm should have average turn over of Rs. 10 Lakh per year during the last 3 completed financial years in providing of tentage items.
- b) The firm should have experience of at least 3 years in said work with reputed Government / Public Sector Undertaking / Local Bodies and should have completed at least one such similar work in the last three years. Documentary proof regarding the same to be enclosed.
- c) A copy of all documents should be provided with the Technical Bid. Demand draft/pay order towards earnest money in the name of "Secretary, Palika Services Officers' Institute" should be attached with technical bid documents.
- d) The contractor should be registered in Delhi with an office in Delhi/ New Delhi.

3. TERMS AND CONDITIONS:-

- a) The venue of operation of the contractor job shall be within the Palika Services Officers' Institute, Vinay Marg, ND-21 or in any other location as requested by the Palika Services Officers' Institute (Henceforth referred to as PSOI).
- b) The period of the contract shall initially be for two years which shall be extendable, at the sole discretion of the PSOI depending upon satisfactory services provided by the contractor.
- c) The contractor (Henceforth referred to as Second Party) shall be responsible to provide tentage items at/ in the space described above to the PSOI, the members of the PSOI., and any other function of New Delhi Municipal Council.
- d) The contractor shall be responsible for the standard and quality tentage items supplied by him.