

**OFFICE OF THE EXECUTIVE ENGINEER (COMMERCIAL)**  
**NEW DELHI MUNICIPAL COUNCIL**  
**SHAHEED BHAGAT SINGH PLACE,**  
**GOLE MARKET, NEW DELHI**

No. QCM/ 03 /A.E.(EMW)E.E.(Comml.)

Dated: 16.06.2016  
 Due on: 24.06.2016

M/s.....  
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Dear Sir,

Please quote your lowest rate for the following works in sealed cover duly super-scribed with quotation number and date. Your sealed quotations must reach this office by 15.00 hrs. On the due date. Quotations received will be opened at 15.30 hrs. on the same date in the presence of contractors or their authorized representative who may desire to attend.

It shall be the responsibility of the tenderer to ensure that their quotation reaches in time. As such the quotation received after the date and time will not be considered.

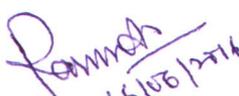
**Name of work: - Purchase of LT CT set of various electronic meters.**

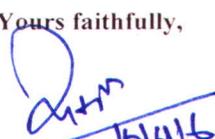
Sl. No.	Description	Qty.	Unit	Rate	Amt.
1.	Tape wound, ring type, LT CT set (3 Nos. CT in each set) of ratio 50/5 Amp., burden 5VA and accuracy class 0.5, conforming to I.S.S. 2705/1992	08 Set	Each Set		
2.	Tape wound, ring type, LT CT set (3 Nos. CT in each set) of ratio 100/5 Amp., burden 5VA and accuracy class 0.5, conforming to I.S.S. 2705/1992	90 Set	Each Set		
3.	Tape wound, ring type, LT CT set (3 Nos. CT in each set) of ratio 150/5 Amp., burden 5VA and accuracy class 0.5, conforming to I.S.S. 2705/1992	60 Set	Each Set		
4.	Tape wound, ring type, LT CT set (3 Nos. CT in each set) of ratio 200/5 Amp., burden 5VA and accuracy class 0.5, conforming to I.S.S. 2705/1992	10 Set	Each Set		
5.	Tape wound, ring type, LT CT set (3 Nos. CT in each set) of ratio 400/5 Amp., burden 5VA and accuracy class 0.5, conforming to I.S.S. 2705/1992	04 Set	Each Set		
6.	Tape wound, ring type, LT CT set (3 Nos. CT in each set) of ratio 800/5 Amp., burden 5VA and accuracy class 0.5, conforming to I.S.S. 2705/1992	04 Set	Each Set		
	VAT				
	Grand Total				

**OTHER TERMS AND CONDITIONS:**

1. **Delivery Period:** -The material should be delivered at Electric Meter work shop within **07 days** which shall be reckoned from date of issue of supply order.
2. **Performance Guarantee/ Security:** - The performance guarantee/ security will be deducted from the bill of the supplier @5% of gross amount which shall be refunded after completion of guarantee period of one year
3. **Rates:** - The rates of each item be written in figures as well as in words.
4. **Validity:** The rates should hold good for 2 months from the date of opening of the quotation. The validity period quoted less than 2 months will not be taken into considerations.
5. **Sales Tax:** Price quoted by tenderer should be inclusive of Sales Tax (Nothing Extra) will be paid by the NDMC.
6. **Excise Duty:** It shall be inclusive of excise duty and any other taxes. In the absence of any such stipulation it will not be entertained at a later stage.
7. **Compensation/liquidated damages:** shall be recovered @ .5% per day of the delay subject to maximum5% of supply order amount, from the bill of supplier.
8. **Replacement/ Repair:** Rejected material/work shall be replaced/recompleted free of cost within 15 days' after receipt of intimation from office.
9. **Payment:** Our standard terms of payment is within 15-30 days after the receipt of bill in triplicate duly stamped and pre-receipted subject to satisfactory completion of work.
10. **Terms & conditions:** If any imposed by the firm other than the ones specified by us shall not be acceptable to us.
11. The department reserves the right to accept the rates other than the lowest of each individual item or reject any tender without assigning any reason or not to get the work done against the enquiry under reference.

Yours faithfully,

  
**Er. RAKESH KUMAR**  
**A.E. (EMW)**

  
 Executive Engineer (Comml.)

**N.B.:** Please read the specification and other terms & conditions carefully and make your offer very clear & specific in all respects. Any ambiguity notice in the quotation particularly in r/o specification will render quotation. 'NOT ELIGIBLE' and will therefore be ignored without making further reference even if the firm may emerge as the lowest tenderer.