



नई दिल्ली नगरपालिका परिषद

## NEW DELHI MUNICIPAL COUNCIL

### TENDER

(TENDER NONDMC/EM/02/17)

TENDER FOR SELECTION OF AN AGENCY FOR ORGANISING **RAAHGIRI@CP** AT INNER CIRCLE, CONNAUGHT PLACE NEW DELHI-110001 every Sunday for two years.

1. MODE OF TENDERING: TWO-BID SYSTEM
2. EARNEST MONEY DEPOSIT (EMD): AMOUNT OF RS. 1,20,000/- (RUPEES TWENTY THOUSAND ONLY), IN FAVOUR OF SECRETARY, NDMC.
3. LAST DATE & TIME FOR SUBMISSION OF BID: 04.08.2017, 14:00 HRS
4. DATE, TIME & VENUE FOR OPENING OF TECHNICAL BID: 04.08.2017, 15:00 HRS
5. FINANCIAL BIDS OF ONLY TECHNICALLY QUALIFIED BIDDERS WILL BE OPENED AFTER EVALUATION.
6. VALIDITY OF BID: 180 DAYS FROM THE DATE OF OPENING OF FINANCIAL BID.

**GENERAL TERMS AND CONDITIONS AND INSTRUCTION TO BIDDERS**

NDMC HQ, NEW DELHI INVITES BIDS IN TWO BIDS SYSTEM FOR ORGANISING **RAAHGIRI@CP** AT INNER CIRCLE, CONNAUGHT PLACE NEW DELHI-110001 FOR TWO YEARS EVERY SUNDAY FROM INTERESTED AGENCIES WHO COMPLY WITH GENERAL TERMS AND CONDITIONS AND SCOPE OF WORK AS PER FOLLOWING:

1. The tender document can be downloaded from our website [www.ndmc.gov.in](http://www.ndmc.gov.in)

2. Tender process:

The Bid shall be submitted in Two Bid System as under:

A) **Cover-1(Technical Bid) should contain the following:**

- Earnest Money (EMD) amount of Rs.1,20,000/- (Rupees One Lakh Twenty Thousand only) in the form of Demand Draft drawn in favour of Secretary, NDMC, New Delhi payable at New Delhi along with compliance as per Annexure- III & IV.

**Annexure-IV.**

B) **Cover-2(Financial Bid) should contain the following:**

- Financial Bid as per Annexure-V. The bidder would quote the amount to be given by him to NDMC per stage for three stages PER SUNDAY to be setup by him in respect of venue for stage provided by the NDMC in Inner Circle Connaught Place. This bids for three stage can be extended to bid for six stages as per mutual understanding, the estimated bid is Rs.5,000/- per stage PER SUNDAY.

Technical Bid and Financial Bid are to be placed in two separate sealed envelopes (clearly super scribing 'Technical Bid' and 'Financial Bid' respectively) which in turn are to be placed in one bigger (Wax/Tape sealed only) cover. The bids of all the bidders whose Financial Bid is not in a separate sealed cover or the rates quoted by them find mention in their Technical Bid, shall be rejected forthwith. The Financial Bids of only those bidders shall be opened whose Technical Bids are found to be eligible as per the criterion mentioned in the tender document.

3. Each page of tender document must be numbered, signed and stamped by authorized signatory to ensure the compliance with the scope & services and general terms & conditions. No overwriting, correction sand cutting is permitted.
4. Bid should be submitted with a forwarding letter on letter head of the Bidder.
5. Bid validity should be of 180 days from the specified date of opening.
6. The bidder shall submit the **presentation of plan to organize the Raahgiri@CP** in soft copy as well as hard copy to qualify in the technical bid. In order to popularize the Raahgiri event and give the wide publicity through different mediums like print, electronic and social media etc. it is important that the prospective agency have a well chalked out plan and