

OFFICE OF THE FINANCIAL ADVISOR
NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA : NEW DELHI

No 607/PS/FA/D/17

Dated : 24-5-17

CIRCULAR

This is for information of all concerned eligible candidates who have applied to appear in Part-I or Part-II of AAO Grade Examination, that a training programme has been scheduled w.e.f. 29.05.2017 at the Conference Hall, Convention Centre, Palika Kendra, New Delhi. The aim of the programme is to help the candidates to prepare for the above examination. The details of the training programme are as under:

S.No.	Period	Training Schedule	
		Session-I For Part-I Candidates (2:00 to 3:30 PM)	Session-II For Part-II Candidates (4:00 to 5:30 PM)
1.	29/05/2017 to 02/06/2017	PAPER-1 (Service Regulations- Theory & Practical)	PAPER-5 & 6 (Public Works Accounts –Theory & Practical)
03/06/2017 & 04/07/2017-Saturday & Sunday			
2.	05/06/2017 to 09/06/2017	PAPER-2 (Financial Rules and Principles of Accounting)	PAPER-7 (Financial Accounting with Elementary Costing)
10/06/2017 & 11/06/2017-Saturday & Sunday			
3.	12/06/2017 to 16/06/2017	PAPER-3 (Legal Provisions as Applicable to NDMC)	PAPER-8 (Government Audit)
17/06/2017 & 18/06/2017-Saturday & Sunday			
4.	19/06/2017 to 21/06/2017	PAPER-4 (Precis and Drafting)	PAPER-9A (Computer System Theory)
5.	22/06/2017 to 23/06/2017	PAPER-4 (Precis and Drafting)	PAPER-9B (Computer System Practical)
NOTE : All the candidates may arrange their own notebook/textbook and writing pen/pencil etc.			

All the candidates of Part-I & Part-II, whether they are fresh or old candidates are required to attend the training programme as scheduled above. The candidate exempted in any paper need not attend training for that paper.

The Head of Departments may kindly allow the candidate to attend the training programme of Part-I and Part-II examination. Attending training by candidate is compulsory. No T.A. & D.A. will be paid to the candidates to attend the above said training.

Geetali Jare
FINANCIAL ADVISOR

Copy to :-

1. All Heads of Department.
2. Director(IT) – with request to upload the above circular on the NDMC's website.
3. P.S. to Chairman – for kind information of Chairman.
4. P.S. to Secretary – for kind information of Secretary.
5. Individual.
6. Notice Board.
7. Office Copy.