

**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA : NEW DELHI  
SECRETARY'S ESTT.**

No.S.O.(E)/ 676 /SA-III

Dated 14.7.15

**VACANCY CIRCULAR**

To

1. The Controller Gen. of Accounts, Group 'A' Office of the Controller, General of Accounts, Ministry of Finance, Deptt. of Expenditure, Lok Nayak Bhawan, Khan Market, New Delhi.
2. The Under Secretary/E (O/II), Govt. of India, Ministry of Railway, Rafi Marg, New Delhi.
3. The Jt. Controller Gen. of Defence (A/cs), The Controller General of Defence (A/cs) Ulan Batar Road, Palam, Dehi Cantt-110010
4. The Asstt. Comptroller & Auditor General (P), O/o the Comptroller & Auditor General of India, Pocket-9, Deen Dayal Upadhyay Marg, New Delhi - 110124

**Sub: Filling up of one post of Financial Advisor in New Delhi Municipal Council on deputation basis reg.**

Sir,

It is proposed to fill up one post of **Financial Advisor**, in PB-4: Rs.37400-67000 with Grade pay of Rs.10,000/-, in **New Delhi Municipal Council on deputation** basis for a period of one year. The period of deputation can be extended/curtailed as per requirement. For the eligibility conditions/details of the post of Financial Advisor on deputation in NDMC, as per RRs is as under:

The post is to be filled on transfer on deputation basis from officers belonging to **IA&AS having a minimum of 18 years service as Class-I Officer and holding post of not below the rank of Sr. Dy. Accountant General preferably of Accountant General-II level or officers of same length of service holding equivalent post in Indian Railway Accounts Service or Indian Defence Accounts Service.**

2. The applications of the eligible & willing officers, who would be spared in the event of their selection, may be forwarded in the enclosed Proforma **(Annexure-I) [Bio-Data]** in duplicate to the undersigned at Room No. 5003, 5<sup>th</sup> Floor, Palika Kendra, Sansad Marg, New Dehli-110001, within one month from the date of issue of this circular. The application should be duly signed by the applicant and certified by the Head of Department/Employer. The candidates applying for the post shall not be allowed to withdraw their candidature subsequently. The departments/ organizations should forward the application along with following documents:

- (i) That no vigilance case is either pending or contemplated against the officers, so recommended;
- (ii) Cadre clearance;
- (iii) Copies of ACRs/APARs for the last 5 years by Group 'A' Gazetted Officer.



3. The Circular alongwith the Proforma (Annexure -I) may also be downloaded from the NDMC website: [www.ndmc.gov.in](http://www.ndmc.gov.in)
4. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed Proforma are liable to be rejected.
5. While forwarding the applications, it may be verified and certified that particulars furnished by the officer are correct. Incomplete applications or without the documents mentioned in para-2 above, will not be considered.
6. The aforesaid departments (addressees) are requested to circulate the vacancy in their attached/sub-ordinate offices etc.

Yours faithfully,

Encls. as above.

*S/ps*  
*23/06/15*  
(SANJAY JAIN)  
JOINT DIRECTOR(ESTT.)  
011-23744985

**Copy to:**

1. Dy. Director (IT) is requested to upload the above Vacancy Circular on the website of NDMC.
2. P.S. to Chairman for information.
3. P.S. to Secretary for information.
4. PA to Director (P) for information.

