

NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA:NEW DELHI  
SECRETARY ESTABLISHMENT

No.SO(E)/267/SA-I(R)/2018

Dated : 22/02/2018

VACANCY CIRCULAR

To,

1. The Secretary, Department of Personnel & Training, Ministry of Home Affairs, Government of India, New Delhi
2. The Secretary (Services), Govt. of NCT of Delhi, New Delhi

Subject: Filling up the 01 post of Joint Director (Vigilance) in NDMC on deputation basis.

Sir,

New Delhi Municipal Council proposes to fill up one (01) post of Joint Director(Vigilance) in PB-3 ₹15600-39100 + Grade Pay ₹6600/- (pre-revised) revised to Level 11 in 7<sup>th</sup> CPC, on deputation basis. The eligibility criteria required for the posts are as under:-

Officers under the Central/State Govts./UTs :-

- (a) (i) Holding analogous posts on regular basis; or  
(ii) With five years regular service in post in the pre-revised scale of ₹15600-39100 + Grade Pay ₹5400/- or equivalent; or  
(iii) With six years regular service in posts in the pre-revised scale of ₹9300-34800 + Grade Pay ₹4800/- or equivalent on administrative/technical side; and
- (b) Possessing the following educational qualifications and experience:
  - (i) Degree from a recognized university or equivalent.
  - (ii) Atleast two years experience as :
    - a) DVO (Departmental Vigilance Officer) or
    - b) Asstt. to DVO or having worked in Vigilance Deptt. with knowledge of processing of cases with CVC, CBI etc.

2. The departmental officers in feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

3. Period of deputation including period of deputation in another ex-cadre post held immediately preceeding this appointment in the same or some other organization/deptt. of the Central Govt. shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

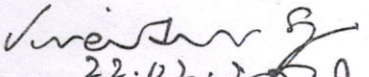
4. The circular along with the Proforma (Annexure-1) may also be downloaded from the NDMC website : [www.ndmc.gov.in](http://www.ndmc.gov.in).

5. Applications alongwith Curriculum Vitae of the candidates and attested copies of their qualifications and experience certificates, APARs for last 5 years, Vigilance/Integrity certificate must reach through proper channel in the Office of Section Officer (Estt.), Room No.4008, 4<sup>th</sup> Floor, NDMC, Palika Kendra, Sansad Marg, New Delhi-01 latest by **09.04.2018**. The envelope containing application should be superscripted "APPLICATION FOR THE POST OF JOINT DIRECTOR (VIGILANCE)".

6. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected.

Encls. : As above

Yours faithfully,

  
22.02.2018  
(Virender Singh)

Director (Personnel-I)

Tel. No. 23744227

Copy to :-

1. Jt. Director (IT) is requested to upload the above vacancy circular on the website of NDMC
2. PS to Chairman for information
3. PS to Secretary for information



**ANNEXURE-I**

**BIO-DATA/PROFORMA**

1. Name in Block letter :
2. Date of Birth (in Christian era) :
3. Date of appointment in Govt. service:
4. Cadre/Service:
5. Contact details (phone/mobile):
6. Email ID:
7. Complete Experience/Posting:

<b>Name of Ministry/ Department/ Organisation</b>	<b>Post held</b>	<b>From</b>	<b>To</b>	<b>Scale of pay with grade pay</b>	<b>Nature of duty</b>

\* In chronological order. Enclose a separate sheet, duly authenticated with your signature, if the space below is insufficient.

8. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

[ ]  
**Signature of the candidate with date**

It is certified that the above information is true as per records available.

(Signature of the forwarding officer with office seal)