

New Delhi Municipal Council (NDMC)
Palika Kendra, Sansad Marg, New Delhi-110001
Website: www.ndmc.gov.in Tel. 23747510

**APPOINTMENT OF MEMBERS IN
 CONSUMER GRIEVANCE REDRESSAL FORUM (CGRF),
 NEW DELHI MUNICIPAL COUNCIL (NDMC), UNDER THE ELECTRICITY
 ACT, 2003**

ADVERTISEMENT INVITING APPLICATIONS

Applications from eligible candidates are invited to fill up vacancies of Members in the Consumer Grievance Redressal Forum (CGRF) of NDMC, established under Section 42(5) and Section 42(6) of Electricity Act 2003 respectively and as per provisions of the Delhi Electricity Regulatory Commission (Forum for Redressal of Grievances of the Consumers and Ombudsman) Regulations, 2018 read in conjunction with the provisions of Delhi Electricity Regulatory Commission (Forum for Redressal of the Grievances of the Consumers and Ombudsman) (First Amendment) Regulations, 2022;

Sr. No.	Post in CGRF - NDMC	No. of Vacancy
1.	Member (Technical)	01
2.	Member	02

1. General Conditions regarding Eligibility for Appointment

Member in Consumer Grievance Redressal Forums:

1.1 Members shall be persons of ability, integrity and standing who have adequate knowledge of, and have experience of at least 20 years in dealing with problems relating to engineering, finance, commerce, economics, law, management, administration or consumer affairs with minimum qualification of a graduate degree from a recognized university.

1.2 Two Members shall be designated as Legal Member and one Member shall be Technical.

1.3 The Legal Member shall be a person possessing a degree in law from a recognized university and having at least 20 years of experience in handling legal matters.

1.4 The Technical Member shall be a person possessing degree in Electrical/ Electronic engineering from a recognized university having at least 20 years' experience. He shall also have adequate knowledge of power sector and have shown capacity in dealing with problems relating to consumer affairs.

1.5 Age Limit: The age of the applicant on the date of occurrence of vacancy shall be such that he may be able to serve at least one term

of three (3) years at the Forum. No Member shall hold office after attaining the age of sixty seven (67) years.

1.6 No person shall be eligible to be appointed as Chairperson of the Forum if he has been in the service of a Distribution Licensee or in the holding company or subsidiary of such holding company of a Distribution Licensee at any time during preceding two (2) years from the date of occurrence of the vacancy.

Provided that the service rendered as a Member of the Forum shall not be considered as service of a Distribution Licensee.

2. **Other Terms & Conditions of Service:**

2.1 The Member would be entitled to a consolidated salary of Rs.1,00,000/- per month (Rupees One Lakh Only) (with 5% increment per annum). Additionally, a car with driver would be provided to the Member by the Distribution Licensee for official purpose. There would be no other perks or allowances.

2.2 General Instructions:

2.2.1 The prescribed format for application for the above position is available on the NDMC website i.e. www.ndmc.gov.in. Applications not forwarded as per format are likely to be rejected.

2.2.2 Copies of self attested testimonials/ certificates relating to educational, work experience and proof of date of birth are to be attached and a self attested passport size photograph is to be affixed on the application form. In addition, applicants are required to furnish a vigilance clearance/ undertaking as applicable as per the format given out in **Annexure-I to Annexure-II**.

2.2.3 Additional info if any may be provided in a separate sheet.

2.2.4 The duly completed application is to be submitted to O/o the Director (Personnel), New Delhi Municipal Council (NDMC), **Room No. 5016, 5th floor, Palika Kendra, Sansad Marg, New Delhi-110001**. The envelope containing the application should be superscribed as "Applied for post of Member, (Technical) or Member in CGRF, NDMC"

3. The last date for receipt of applications is **26.04.2023**.

Signed by R P Sati

Date: 13-03-2023 18:00:02
(R. P. Sati)

Director (Personnel)

Copy to the:-

- i. Secretary, Delhi Electricity Regulatory Commission (DERC), Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi-110017.

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- ii. Director (IT), NDMC with the request to upload the same on NDMC Website.

PROFORMA OF APPLICATION FOR THE POSITION OF: _____

1. Name (Block Capital Letters) _____
2. Fathers Name (Block Capital Letters) _____
3. Date of birth (dd/mm/yy) _____
4. Age _____ Years _____ Months _____ Days _____
5. Address (Present) _____ Pin Code: _____
6. Address (Permanent) _____ Pin Code: _____
7. Mobile No. : _____ Phone No. : _____
8. E-mail ID: _____
9. Educational Qualifications (in reverse chronological order starting from latest qualifications) (submit self attested copy of testimonials)

Affix Passport size photograph

Sr. No.	Qualification Achieved	University/College/Institute/School/Board	From	To	Percentage

10. Service Particulars (in reverse chronological order starting from present occupation if any) (submit self attested copy of testimonials).

Sr. No.	Department/Office/Organisation	Designation	From	To	Pay Scale	Reasons for leaving

11. Additional information, if any, attach as a separate sheet duly signed by the candidate.
12. Description of testimonials attach, as a separate sheet duly signed by the candidate.

Date:

Signature of candidate

Place:

Name: _____

UNDERTAKING

(FOR THE POSITION OF _____)

(Applicable in respect of employees who have retired/ resigned from Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc.)

1. I certify that the statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications and experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no vigilance / disciplinary case was pending against me in the Ministry / Department / Organisation at the time of my retirement / resignation.

Note: Please enclose copy of Pension Payment Order (if applicable) and Order notifying your discharge from service on retirement / resignation.

SIGNATURE OF CANDIDATE _____
NAME OF CANDIDATE _____

PLACE: _____

DATE: _____

UNDERTAKING

(FOR THE POSITION OF _____)

(Applicable in respect of employees serving in private sector organization / presently not working)

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications and experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no punitive action was taken against me for any misconduct during my present / previous employment in private sector organization.

Note: Please enclose copy of last relieving Order / Certificate from private sector.

SIGNATURE OF CANDIDATE _____
NAME OF CANDIDATE _____

PLACE: _____

DATE: _____